

Dear parent/guardian,

Glenroy College is looking forward to another great year of teaching and learning and would like to advise you of Glenroy College's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Andrew Arney*  
*Principal*

*Racheal West*  
*College Council President*





<b>Student Name:</b>	
<b>Student ID:</b>	<b>Home Group:</b>

Please find attached the list of Curriculum Contributions, other Contributions and Extra-Curricular items and activities. Glenroy College also continues to welcome Voluntary contributions for 2025.

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<b>Whole School</b>	
<ul style="list-style-type: none"> <li>Student Planner, Student ID Card, classroom consumables, materials &amp; equipment, printing and photocopying of worksheets and learning materials, ICT devices shared, online subscription Compass</li> </ul>	<b>\$110</b>
<b>Year 7 Subject specific - consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Mathspace</b> \$31.50</li> <li><b>Textiles</b> - provides for materials and items that students take home \$10</li> <li><b>Art</b> – provides for materials and items that students take home \$10</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$45</li> <li><b>Industrial Design</b> – provides for materials and items that students take home \$40</li> </ul>	<b>\$136.50</b>
<b>Year 8 Subject specific - consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Mathspace</b> \$31.50</li> <li><b>Art</b> – provides for materials and items that students take home \$10</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$45</li> <li><b>Textiles</b> – provides for materials and items that students take home \$10</li> </ul>	<b>\$96.50</b>
<b>Year 9 Subject specific - consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Mathspace</b> \$31.50</li> <li><b>Projects</b> (includes handbook) \$60</li> <li><b>Photography</b> \$10</li> <li><b>Art</b> – provides for materials and items that students take home \$10</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$45</li> <li><b>Textiles</b> – provides for materials and items that students take home \$20</li> <li><b>Industrial Design</b> – provides for materials and items that students take home \$50</li> </ul>	
<b>Year 10 Subject specific - consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Mathspace</b> \$31.50</li> <li><b>Art</b> – provides for materials and items that students take home \$10</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$60</li> <li><b>Industrial Design</b> – provides for materials and items that students take home \$75</li> <li><b>Media</b> – provides for materials and items that students take home \$10</li> </ul>	
<b>Year 11 Subject specific - consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Art</b> – provides for materials and items that students take home \$20</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$90</li> <li><b>Product Design and Technology</b> – Units 1 &amp; 2 \$100</li> </ul>	
<b>Year 12 Subject specific- consumables, materials &amp; equipment</b>	
<ul style="list-style-type: none"> <li><b>Art</b> – provides for materials and items that students take home \$20</li> <li><b>Food Technology</b> – provides for cooking ingredients and food consumed or taken home \$90</li> <li><b>Product Design and Technology</b> – Units 3 &amp; 4 \$100</li> </ul>	
<b>Total Curriculum Contributions</b>	<b>\$</b>

Other Contributions - for non-curriculum items and activities		Amount
Ready to Learn Pack		\$40
Combination Padlock	Serial #	\$15
Replacement Student ID Card		\$10
Lockers / Locker Maintenance		\$15
First Aid Equipment		\$10
Library Resources and Activities		\$10
Total Other Contributions		\$

### Educational items for students to own

#### Booklist

<https://glenroycollege.vic.edu.au/enrolment/booklists/>

Please refer to the booklist that will guide you on the items that your child will use in the classroom. You may source these items yourself or order direct through our supplier – **Campion (48 Latitude Blvd, Thomastown)**. It is strongly recommended that textbooks are organised through Campion to ensure the current edition is purchased.

#### Edrolo - Year 11 Physics, Year 12 Biology, Chemistry, Psychology and Physics

Students pay Edrolo direct – [www.edrolo.com.au/activate/ecr-uqz](http://www.edrolo.com.au/activate/ecr-uqz)

Refer '2025 Edrolo Information' letter

#### Mathspace - Years 7-10 – Students to pay for subscription via Compass

**BYOD** – Your child's Laptop can be purchased from the schools preferred supplier **Edunet**. Alternatively, you may wish to purchase it from an external supplier, however warranty and maintenance may not apply.



BYOD.pdf

### Extra-Curricular Items and Activities

Glenroy College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the General Office.

Extra-Curricular Items and Activities	Amount
<i>Instrumental Music Bond</i>	\$50
Optional camps and excursions as scheduled throughout 2025 <i>The cost of these excursions will be advised throughout the year.</i> <i>Payment can be made via the Parent Payment Portal through Compass.</i> <i>Families with CSEF can elect to use this as the payment method.</i>	TBA
Total Extra-curricular Items and Activities	\$

Payment	Amount
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

#### OFFICE USE ONLY

<b>Payment Method: CASH / EFT</b>	<b>Receipt #</b>
<b>Received By:</b>	<b>Date:</b>

#### Financial Support for Families

Glenroy College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF) provides payments for eligible students to attend camps, sports and excursions.
- States Schools Relief provides financial support for eligible families to purchase uniform at a reduced rate
- Payment plans for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Susie Polatidis  
Business Manager  
Ph: 03 9304 0400

#### Payment methods

You can make payments via the Compass Parent Payment Portal or at the General Office; Cash / EFT (Debit or Credit Card)

#### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.